



ASSESSMENT INFORMATION REQUEST FORM

P.O. Box 160, Chauvin, AB T0B 0V0
Phone: 780-858-3881 Fax: 780-858-2125

Under Section 299 of the Municipal Government Act, an assessed person or their authorized agent can request information about how the assessor prepared the assessment of the assessed person's property.

Under Section 300 of the Municipal Government Act allows an assessed person or their authorized agent, to request summary assessment information about any assessed property in the Municipality.

Assessment information for properties in the Village of Chauvin can be found on the Municipal website at www.villageofchauvin.

SECTION A: ASSESSMENT INFORMATION

Property Tax Roll Number: _____

Property Address: _____

Legal Description: _____

Name of Assessed Person/Company: _____

The Requester is: Assessed Person Complete Section B
Agent Complete Section C

SECTION B: ASSESSED PERSON INFORMATION

Contact Name: _____

Telephone Number: _____

Email/Fax: _____

SECTION C: AGENT/REPRESENTATIVE INFORMATION

Authorized Corporation Name: _____

Representative Name: _____

Authorized Signature: _____

Telephone Number: _____

Please provide your preferred method of delivery:



ASSESSMENT INFORMATION REQUEST FORM

P.O. Box 160, Chauvin, AB T0B 0V0
Phone: 780-858-3881 Fax: 780-858-2125

Email: _____

Mail: _____

Pick-up:

Do you require a summary of assessment for the property described in Section A, which includes description of the parcel, any improvements, components of assessment and variables of the valuation process?

Yes No

Do you require a summary of comparable assessed properties in the municipality?

If so, please list the address or roll numbers for the properties you wish to compare (maximum of 5):

1. _____ 2. _____

3. _____ 4. _____

5. _____

CERTIFICATION:

I understand I am requesting property information pertaining to the property assessment roll number(s) identified in Section A for the current Assessment Roll only.

If completing Section C of this form, I will only receive information from the Assessment and Tax Department after the assessed person has granted authorization.

Signature of the Assessed Person/Agent:

Date:

Printed Name of Signatory on Title:

Collection and use of Personal Information:

Personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to manage and administer assessment information requests only. If you have questions regarding the collection, use or disclosure of this information contact the FOIP Co-ordinator at 403-562-8833.