

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF CHAUVIN
held November 10, 2025, at 6:30 p.m. in the Village Office.

Present:

Mayor Alan Dow
Deputy Mayor Allan Skinner
Councillor Don Prokopetz
Councillor Sheila Donally
CAO Martina Skinner
Foreman Ian Schmidt

Mayor Dow called the meeting to order at 6:30 p.m.

Mayor Dow asked for confirmation of the agenda with any additions.

AGENDA	21.	MOVED by Deputy Mayor Skinner that the agenda with additions for this meeting be adopted.	CARRIED
MINUTES	22.	MOVED by Councillor Donally that the minutes of October 13, 2025, regular council meeting and the October 27, 2025, Organizational Meeting be adopted as presented.	CARRIED
FINANCIALS	23.	MOVED by Councillor Donally that the Statement of Receipts and Expenditures and the Monthly Statement be accepted as presented and form a part of these minutes.	CARRIED
BUSINESS			
Chauvin Public Library Appointments	24.	MOVED by Mayor Dow to appoint the following individuals to the Village of Chauvin Library Board for the specified terms: Oscar Buck – term expiry date October 31, 2026 Cassandra Preston – term expiry date October 31, 2028 Sheila Donally – term expiry date October 31, 2026	CARRIED
JSDAB Clerk	25.	MOVED by Councillor Skinner that Laura Campbell be appointed as the clerk for the Joint Subdivision and Development Appeal Board.	CARRIED
Concrete Crushing	26.	MOVED by Mayor Dow that the Chauvin CAO send a letter to the M.D. of Wainwright requesting support funding for the crushing of the concrete at the Chauvin Landfill.	CARRIED
Municipal Acquisitions Debt	27.	MOVED by Councillor Prokopetz that the CAO is to make the necessary entries and adjustments to forgive the charges are those properties taken on by the municipality by municipal acquisition from the recent property tax sale auctions.	CARRIED
Water Well Project	28.	MOVED by Councillor Prokopetz that the Village of Chauvin proceed with the water well study and accept the engineer quote from Select Engineering Consultants to do the study.	CARRIED
Bylaw 2024-04 Fees and Charges Review	29.	MOVED by Councillor Prokopetz that the 2024-04 Fees and Charges Bylaw be left as is for 2026.	CARRIED

Utility Rate Review for 2026	30.	MOVED by Councillor Donally to raise the Sewer monthly rate by \$3.00 for 2026.	CARRIED	
		(Note, Bylaw for this will be done in December Regular Council Meeting)		
Economic Development Incentive Application- The Bird Lady Bakery	31.	MOVED by Councillor Donally that upon review of the application submitted by Shantelle Skinner, The Bird Lady Bakery, the Village of Chauvin will be granting a Municipal Tax exemption for 5 years.	CARRIED	
CAO REPORT	32.	MOVED by Councillor Donally to authorize the Village Office to purchase wreaths from the Museum fundraiser for all the businesses in town.	CARRIED	
	33.	MOVED by Councillor Prokopetz to accept the CAO Report as presented.	CARRIED	
	34.	MOVED by Councillor Prokopetz to get an appraisal done on 305 53 rd Street property.	CARRIED	
FOREMAN REPORT	35.	MOVED by Councillor Donally to accept the Foreman Report as presented.	CARRIED	
ADJOURN	36.	MOVED by Councillor Donally that this meeting be adjourned at 7:22p.m.		

----- Mayor

----- CAO