

## **Important Information**

For any questions, concerns or assistance registering your player please contact Renae Skinner at 780-704-0001 or [naeskinner@gmail.com](mailto:naeskinner@gmail.com).

### **General Registration Information**

Registration will be through TeamSnap. This can be done on your computer or mobile device. You will need to create a TeamSnap account if you have not already done so. To register you will need your child's Hockey Canada Registration Number. To find this log into your Respect in Sport account. You will find it under **Programs > Profile Information > Child Management**. You will also need your Respect in Sport Certificate Number and expiry date. This will be in the upper right corner. Your RIS must be valid to register.

### **Registering a New Player**

One parent must complete the Hockey Canada Respect in Sport Course (RIS). This course can be found on the Hockey Alberta website under the **Members** tab. If you have previously completed this course for another player, please log into your account and add the new player. After RIS is complete you may register through Team Snap. You will need to provide your child's birth certificate.

[www.hockeyalberta.ca/members/respect-sport/](http://www.hockeyalberta.ca/members/respect-sport/)

### **Change of Residency**

If your child has played minor hockey before and you are moving to our community, please complete the **Parent-Guardian Declaration Form** found on the Hockey Alberta website. Click on **Members > Forms > Minor Forms > Parent-Guardian Declaration Form**. Please ensure your Respect in Sport is up to date. This must be done before you can register on TeamSnap. You will need to provide a birth certificate & proof of residency when registering.

[www.hockeyalberta.ca/members/forms/](http://www.hockeyalberta.ca/members/forms/)

### **Player Movement**

This form may need to be completed later as we get our teams organized and registered. You will be contacted if this is required.

### **After Registration**

There will be a team organizational meeting later to get things started. Please consider volunteering as a coach or a manager. Contact Renae or visit the Hockey Alberta website and click on **Coaches>Coaching Requirements** to find out more about coaching requirements and available courses.

[www.hockeyalberta.ca/coaches/clinic-information/](http://www.hockeyalberta.ca/coaches/clinic-information/)

### **Volunteer Requirements**

Chauvin players are responsible to operate the booth during your team's Chauvin home games. You will be assigned shifts by your manager. You may hire a worker at your own expense to cover your shift if you wish. You will also be assigned by your manager to operate the score clock during games at both Chauvin and Edgerton arenas. It is your responsibility to find someone to trade booth or clock shifts with if necessary.